

Widdrington Surgery

MINUTES for:- Patient Participation Group (PPG)

MEETING DATE: 9TH JUNE 2015 10:30AM

CHAIR: GL

THOSE PRESENT: CMC GL YCL ED BW SC LM

SECRETARY: JP

APOLOGIES: AB JJ AH



Welcome: no new members today

Apologies: noted

Previous minutes: read and agreed

Matters arising: CCG Testing Panel – Cynthia Aitken: JP advised the meeting that an email was sent on 15/5/15 explaining that group members could not commit at this present time but offering contributions via sight of their minutes– A reply has not been received by Cynthia at the date of this meeting.

Current Agenda

5. **CQC update:** YCL updated the meeting with the current progress made by the practice against the CQC action points. YCL confirmed that the practice is on target for the re-inspection deadline. One example of improved practice affecting our patients is through seeing patients using the alcohol gel, as advised by the new posters on the wall next to the dispensers. The practice website is being used to display information for patients regarding CQC and policies. GL asked when the CQC re-inspection is scheduled; YCL advised the 6 month period is around 22nd July, but CQC will be in the area during the first two weeks in July. YCL thanked the PPG members for their support during this difficult period. GL – duly noted

6. **Infection Control:** YCL confirmed the policy is on the practice website for all to view.

7. **Key Areas for Enhanced Services**

I. Recruitment for New Members: High School Students will join after exams

II. How Best to Inform patients of Changes: YCL explained to the group that she would like to invite Mark Dawson, the pharmacist, to attend the next PPG meeting to explain the services that can be offered to patients from the pharmacy. The group supported this suggestion and commented that this is an excellent idea, especially for the patients to understand how to access the pharmacist for advice. **JP to action**

III. Forward Planning: Parish Plan obtained ready for analysis

7.a **GP/Locum recruitment:** GL asked management whether the vacancies had been filled and new staff had been recruited. CMC confirmed that adverts have been online and are in high profile medical publications, but noted the closing date for applications is not yet reached. In the short-term 2 locums are joining us – Dr Justine Norman and Dr Martin Barnes.

LM asked if Widdrington Surgery will be included in the 7 day working initiative. CMC explained that through the “New Models of Care” funding North Northumberland locality are looking to do this via hubs, rather than individual practices opening 7 days a week, which is not possible with current resources. YCL explained this service is currently undergoing development but will be shared with the PPG when it becomes policy.

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AOB:

Carers Week - CMc advised it is National Carers' week with Carers Northumberland running a promotional campaign to raise awareness. CMc would like to introduce some support for carers at the surgery via a regular session from the carers group. It was agreed this would be a beneficial service.

CMc to action –contact Mark Roberston at Carers Northumberland

Diabetic Eye Screening Services: CMc advised that posters have been displayed in the waiting room to request for patient feedback about the diabetic eye screening service. In the future such notices and requests for information will be placed on the website in addition to in the waiting room.

One for your diary – next meeting scheduled for 7th July 2015 – at 10:30am

MEETING DATE: 9th June 2015 10:30am

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Agenda:- Patient Participation Group (PPG)

Current Agenda:

1. Welcome and Introduction
 2. Apologies
 3. Previous Minutes
 4. Matters arising
 5. CQC Update: *Deferred from May meeting YCL*
 6. Infection Control Policy: *Deferred from May Meeting (for discussion and website publication YCL)*
 7. Key Areas for enhanced services *open discussion for group members*
 - I. Recruitment for New Members
 - II. How Best to Inform Patients of Changes
 - III. Forward Planning
 8. Family & Friends CMC
 9. Suggestion Box
- AOB: Nil